

ROSEMOUNT COMMUNITY CENTRE ASSOCIATION

Minutes of Annual General Meeting held on Monday 2 October 2023 at 1.00 pm

Present (RCCA): Willie Primrose (Chair)(WP), Colin Fenn (CF), June Kenyon (JK), Susan Gauld (SG), Isobel Ford (IF), D McMurray (DMcM), Dorothy Adam (DA)
M Brown, N Allan, P Martin, S Pringle, A Stevenson, K Gill, P Barron, J Smith,
L Naughton, T Niven

In Attendance: Hamish Cattanach (HC) (ACC)

1	WELCOME TO THE MEETING Willie Primrose (WP) (Chair) welcomed everyone to the Annual General Meeting and thanked them for coming along to the meeting and was glad to see so many at the meeting. The meeting was quorate, and WP declared the meeting open.	ACTION
2	APOLOGIES Apologies were received from Claire Snodgrass, Dalia Garcia, Fiona Kennedy, Sarah Eggleton, Ingrid Taylor (IT) (ACC).	
3	APPROVAL AND ACCEPTANCE OF PREVIOUS AGM MINUTES The minutes of the AGM dated 10 October 2022 were approved. Proposed by Susan Gauld and seconded by Colin Fenn.	
4	MATTERS ARISING FROM PREVIOUS MEETING WP commented that most of the matters would be covered in the Annual Report. (a) EVAC Chair and Training HC commented that the EVAC chair had not yet been installed. IT was progressing with this and was having difficulty in getting the chair installed. (b) Defibrillator Training The defibrillator had been installed but no training had been arranged. It was noted that this was the same status as last year. (c) Transfer of Monies to Skipton Building Society WP reported that some of the reserve RCCA monies would be transferred to the Skipton Building Society. However, the Treasurer, Claire Snodgrass was not present to confirm if this had been actioned. WP asked people present if they had any questions regarding the matters arising. None had any comments.	
5	CHAIRPERSON'S REPORT (a) WP presented the Chairperson's Report for people to read. He was grateful to SE for putting together this report. Points to note: <ul style="list-style-type: none">the programme of classes had increased since the last AGM. From October 2022-March 2023, Rosemount Community Centre was designated by Aberdeen City Council as a Warm Space. Due to staffing levels, Rosemount was only open as a warm space from 9am-4pm, Monday to Thursday. Fridays and Sundays were devoted to the Ukrainian Hub. The RCCA gave a £50 donation towards tea and coffee provision and ACVO funded a free lunchtime yoga class. Following on from the end of the Warm Space initiative in March 2023, RCCA has been involved in discussions with ACC and other users of the centre about how to continue promoting the Community Centre as a public space. An Open Day took place recently with around 160 people attending. Refreshments were provided and information about our classes as well as gathering feedback about what the community is looking for. It was surprising that half of the survey respondents did not know that there was a community centre in the area. As a result, RCCA is in the process of	

acquiring new signage for the building.

From October 2022-January 2023, RCCA expanded its free Wellbeing Programme, and invited representatives from local organisations such as Scarf, Grampian Credit Union, Searchlight Scotland and Four Pillars to hold information sessions for the community. Unfortunately, these were not well attended, and it became evident that more regular engagement with the community was necessary.

- Financially – it has been another challenging time for everyone. The cost-of-living crisis affects both attendees and tutors, and striking the right balance between paying out tutors a fair wage while keeping fees affordable can prove tricky. Over the past year we have explored several ways of making classes more affordable and are grateful to Creative Scotland and ACVO for funding our Mindful Crafts and Lunchtime Yoga sessions. Claire Snodgrass continues to do a wonderful job of managing the books, and we are grateful to have her skills as Treasurer.
- There have been several new faces with RCCA over the past year. The Programme Coordinator role was fulfilled by Sarah Eggleton from May 2022-March 2023, when she took on a new role at RGU. Sarah is still part of the RCCA committee, taking over the role of Vice Chair from Colin Fenn in August. Colin had held this position for a number of years, and we thank him for all his active support. Dorothy Adam, our Mindful Crafts tutor, replaced Sarah as Programme Coordinator and has continued to grow our classes and bring new tutors on board. Kev Donald from ACC had supported RCCA for several years, and we are very grateful for his valuable input during this time. After an ACC reshuffle, Hamish Cattnach had become our ACC support and has already been very helpful in keeping RCCA in the loop with all activity in Rosemount Community Centre. RCCA continues to meet monthly. June Kenyon has continued to fulfil her role as Secretary, and we are very appreciative of the hard work that this role involves. We have welcomed Alision Munro and Isobel Ford to the committee in the past year.
- We are looking forward to seeing how we can continue to provide a welcoming, public space for the Rosemount Community. We are very supportive of the new Community Garden and Men's Shed initiative spearheaded by Hamish. Rachael Rennie (Clerical Receptionist) is a great support with RCCA's daytime classes.

One challenge we are currently facing in the evening is the lack of janitorial cover, down from four days to one day per week, due to ACC budgets.

We appreciate all of Ingrid Taylor's ongoing efforts in managing Rosemount Community Centre under these conditions.

Comments as follows:

Isobel Ford commented that the Open Day was good people to get awareness of what goes on in the Centre. It is hoped to have an Open Day annually. Susan Gauld said that the building was not very welcoming with no entrance open at the Esslemont Avenue side. Hopefully awareness of the building will improve with new signage.

Great support had been provided by the Community Council in the form of helping to deliver a 'Centre Booklet' through doors. This booklet would be updated regularly. RCCA also has a programme of classes that is distributed around the Rosemount area.

Hamish Cattanach reported that he had taken over the role of Community Development Office from Kev Donald and was the RCCA, ACC contact person. He is currently responsible for six learning centres in the city. He reported that the Garden Group had now started up and he was in the process of getting a Rosemount Men's Shed started.

Peggy Toban commented that she was not from Aberdeen and said that she had been involved with AGE UK in her last place. This group had been very proactive with helping people cope during the winter. Was this something that could take place in Rosemount? WP was keen to support this kind of initiative but would need to know what kind of input AGE UK would provide. It was agreed to take to the next RCCA meeting.

Dorothy Adam reported:

- That a Father and Toddler Group had started recently and was well received.
- A new music group was starting with handbells. Jan, the person running the class said that all was welcome on a Tuesday morning. Cost £2 per person.
- A sewing for young people class was also running.

WP commented that RCCA would welcome any groups to start at £2 class. However, a class needs someone to lead it. WP gave thanks to DA for her input.

Colin Fenn commented that there is a Music Room in the Centre but cannot be used due to fire and health and safety issues. This was an ongoing issue and needs investment. It was noted that the Ukrainian group were keen to use this room. HC said that it had been raised with the Lord Provost.

6 RCCA FINANCIAL ACCOUNTS

Claire Snodgrass, the Treasurer was not present at the meeting but had submitted the financial report for the sessions 2022-23.

Points to note:

- WP reported on the RCCA audited accounts dated 31 March 2023 showed £70,942.40 in the bank with a deficit of £10,237.81 from last year. The income of some classes did not pay their way. Classes were run to see who turned up but if not viable the class was cancelled.
- £2,862.32 had been paid out for the EVAC chair. This was from monies received in other financial years.
- The Mindful Crafts and Wellbeing programmes were free to users and were funded from a Scottish Art Council grant. The tutor taking the mindful crafts for kids gave free tuition. However, the grant money had now been used up and grants were now sought to continue with these ventures.
- Operating expenses – mainly tutor fees (listed per class) along with evening office support Develop Workers/Programme Coordinator, internet and stationery costs (office expenses), fees for card payments and the bookkeeper's fees (Admin) – are monitored throughout each term and are covered by the takings each term.

7 ELECTION OF MANAGEMENT COMMITTEE MEMBERS

Hamish Cattanach (HC) ACC and gives support to the Association asked the Committee to stand down at this point.

He thanked the Committee for their great work over the past year. He was working closely with DA on various activities going on in the Centre.

HC asked if anyone had any objection to the Committee being re-elected. There were no objections. HC enquired if anyone present would like to become

	<p>a member of the Committee. Theresa Niven and Peggy Martin expressed an interested in becoming a committee member. WP explained that becoming a committee member would involve helping to make decisions with regards to the RCCA's programme of classes and any issue within the Centre itself.</p> <p>The Committee posts would be confirmed at the next RCCA meeting to be held on Wednesday 18 October 2023 at 7.00 pm.</p>	
8	<p>ANY OTHER COMPETENT BUSINESS</p> <p>There was no other business.</p>	
9	<p>DATE AND TIME OF NEXT MEETING</p> <p>The meeting was declared closed at 1.45 pm. The next Annual General Meeting would take place in October 2024. WP thanked everyone for coming along to the meeting and looked forward to the next year.</p>	

Willie Primrose
Chairperson

November 2023